No Smoking Policy

St Marks Pre-school complies with health and safety regulations and the Safeguarding and Welfare Requirements of the Early Years Foundation Stage in making the pre-school a no-smoking environment – both indoors and outdoors.

- All practitioners, volunteers and parents are made aware of our No Smoking Policy.
- No Smoking signs are displayed prominently at the entrances to the academy school site.
- Practitioners/volunteers who smoke do not do so during working hours, unless on a scheduled break and off the premises.
- Practitioners/volunteers who smoke during working hours and travelling to and from work must not do so whilst wearing a pre-school uniform or tabard. If a practitioner/volunteer smokes during a scheduled break off the premises, then an outer garment to protect their clothing must be worn.
- E-cigarettes are not permitted to be used on the premises.
- Practitioners/volunteers who smoke or use e-cigarettes during their scheduled breaks must leave the academy school site and smoke outside the gates.
- Practitioners/volunteers who smoke during their break should not have contact with children for half an hour after they smoke to reduce any risk of passive smoking for children and colleagues and protect those who have medical needs.
- Practitioners are made aware that failure to adhere to this policy may result in disciplinary action.
- It is a criminal offence for employees to smoke in smoke-free areas, with a fixed penalty of £50 or prosecution and a fine of up to £200.

This policy was adopted at a meeting of the pre-school held on …….. (date)

Signed on behalf of the pre-school .....

Also see: Health and Safety Outings Staff Disciplinary and Grievance